

Association of Professional Genealogists in Ireland.

CODE OF PRACTICE

A Member of the Association, hereinafter referred to as "the Genealogist", will adhere to the following guidelines:

- 1** The Genealogist must at all times uphold the integrity and reputation of the Association and not act in a manner in any way contrary to its interests.
- 2** In advertising or dealing with the public, the Genealogist should not:
 - A) issue exaggerated, misleading or false information regarding the prospects of successful research.
 - B) knowingly publish as fact any false information or unproven statement, nor be party to such an action by others.
- 3** When engaged by a client, the Genealogist should not:
 - A) knowingly and unnecessarily duplicate work already carried out.
 - B) divulge any information concerning the client or the client's affairs, without prior consent.
 - C) publish the results of research for which a client has paid, without prior consent.
- 4** While engaged in research, the Genealogist should not:
 - A) unnecessarily duplicate work already carried out by the Genealogist or the client.
 - B) misquote any document.
 - C) cite questionable sources as being authoritative.
 - D) examine a secondary source when it is possible and practical to examine the original.
- 5** In reporting to the client, the Genealogist should:
 - A) compile a report as coherent and lucid as the material allows.
 - B) distinguish clearly between what is proven and what the Genealogist believes to be possible or probable.
 - C) explain, if unable to resolve the client's research requests, the reasons why.
 - D) offer candid advice concerning further research possibilities.
 - E) give a full list of sources consulted, indicating the relevant repositories.
 - F) not withhold or conceal material or information relevant to the client's request.
- 6** With regard to other Members, and bona fide genealogists outside the Association, the Genealogist should not knowingly injure, or attempt to injure, the professional reputation, prospects or practice of another.
- 7** The Genealogist must not claim by statement or implication the work of another.
- 8** The Genealogist should declare any personal or financial interest which might compromise impartiality towards a client.